



JOINT WIOA-EXECUTIVE COMMITTEE

GoToMeeting® 1:00 – 3:00 PM
Tuesday, September 26, 2017
Walt Sullivan Building, Helena, MT

MEMBERS PRESENT: Commissioner Jane Weber, Superintendent Elsie Arntzen, Casey Blumenthal, Commissioner Mike McGinley, and Paul Hopfauf

MEMBERS EXCUSED: Miles McCarvel and Ken Fichtler

STAFF: Shannon Lewis and Casey Schreiner

CHAIR: Jane Weber and Casey Blumenthal co-chaired the meeting

CALL TO ORDER/ROLL CALL: Ms. Blumenthal called the meeting to order at 1:10 PM.

ROLL CALL: Shannon Lewis conducted roll call and established a quorum.

AGENDA: Chair Weber asked for a motion to approve the agenda.

Ms. Blumenthal moved, and Mr. Hopfauf seconded a motion to approve the agenda.

The motion carried.

JULY 11, 2017 WIOA COMMITTEE MEETING MINUTES: Chair Weber asked for a motion to approve the draft meeting minutes from the July 11, 2017 WIOA Committee meeting.

Mr. Hopfauf moved and Ms. Blumenthal seconded a motion to approve the July 11, 2017 WIOA Committee draft meeting minutes.

The motion carried.

JULY 31, 2017 EXECUTIVE COMMITTEE MEETING MINUTES: Chair Weber asked for a motion to approve the draft meeting minutes from the July 31, 2017 Executive Committee meeting.

Ms. Blumenthal moved and Mr. Hopfauf seconded a motion to approve the July 31, 2017 Executive Committee draft meeting minutes.

The motion carried.

NEW BUSINESS:

ONE-STOP CERTIFICATION:

Chair Weber discussed the One-Stop certification process and then turned it over to Ms. Lewis to thoroughly review the certifications and discuss the details of the certification of Montana's One-Stop system. Overall, Montana's One-Stop system is working well

and Job Service offices are coordinating services throughout the state and working closely with required and non-required partners to ensure that Montanans using services offered under WIOA are served in a coordinated way.

Ms. Blumenthal moved and Mr. Hopfauf seconded a motion to approve the One-Stop Certification of Montana's One-Stop system.

The motion carried.

WIOA COMPLAINT SYSTEM POLICY:

Ms. Jenny Harris reviewed the WIOA Complaint System policy with the committees. This policy is required by the federal government and it outlines the process for reporting complaints within the state of Montana's One-Stop system.

Mr. McGinley moved and Ms. Blumenthal seconded a motion to approve the WIOA Complaint System Policy.

The motion carried.

WIOA ONE-STOP SYSTEM POLICY

Ms. Jenny Harris walked the committees through the One-Stop System policy. This policy provides the SWIB, the One-Stop Operator and other workforce system programs with guidance on the One-Stop delivery system.

Mr. Hopfauf moved and Ms. Blumenthal seconded a motion to approve the WIOA One-Stop System Policy.

The motion carried.

ADJOURNMENT:

Chair Weber adjourned the meeting at 2:15 PM.